

FYI

Charlottesville Regional School District School Committee Bullying Report (as required by Policy and State Law)

School	1st Semester 17-18 Bullies	1st Semester 17-18 Incidents	2nd Semester 17-18 Bullies	2nd Semester 17-18 Incidents	1st Semester 18-19 Bullies	1st Semester 18-19 Incidents				2nd Semester 18-19 Bullies	2nd Semester 18-19 Incidents	2nd Semester 18-19 Consequences	1st Semester 19-20 Bullies	1st Semester 19-20 Incidents	1st Semester 19-20 Consequences
Ashaway School	0	0	0	0	0	0				0	0		0	0	
Charlestown School	0	0	0	0	0	0				0	0		0	0	
Hope Valley School	0	0	0	0	0	0				0	0		0	0	
Richmond School	0	0	0	0	0	0				0	0		0	0	
Charlottesville Middle School	0	0	1	1	1	3				6	6	Sat. Ser, OSS	5	4	OSS, ISS
Charlottesville High School & Career and Technical Center	1	1	2	2	2	2				3	3	Sat. Ser, ESD	1	1	ISS
Charlottesville Alternative Learning Academy (The R.Y.S.E. School 17-18)	2	4	3	7	2	1				1	1	ISS	2	4	ISS
TOTAL	3	5	6	10	5	6				10	10		8	9	

School	2nd Semester 19-20 Bullies	2nd Semester 19-20 Incidents	2nd Semester 19-20 Consequences	1st Semester 20-21 Bullies	1st Semester 20-21 Incidents	1st Semester 20-21 Consequences	2nd Semester 20-21 Bullies	2nd Semester 20-21 Incidents	2nd Semester 20-21 Consequences	1st Semester 21-22 Bullies	1st Semester 21-22 Incidents	1st Semester 21-22 Consequences	2nd Semester 21-22 Bullies	2nd Semester 21-22 Incidents	2nd Semester 21-22 Consequences
Ashaway School	0	0		0	0		0	0		0	0		0	0	In-School Suspension, Bus-Suspension, Referral and Sessions with School Psychologist, parent contact with both sets of parents.
Charlestown School	0	0		0	0		0	0		0	0		1	1	
Hope Valley School	0	0		0	0		0	0		0	0		0	0	
Richmond School	1	1	Par. Conf., Tier II Interv.	0	0		0	0		0	0		0	0	
Charlottesville Middle School	0	0		1	1	Apology Letter & Community Service (virtual)	0	0		3	8	3OD, 1ESD, 1OD	17	3	Parent contact and follow up, in-school suspension, office detentions, and written notification to parents.
Charlottesville High School & Career and Technical Center	0	0		2	1	Community Service	0	0		0	1		3	3	Parent contact and follow up, ESD/Community Service, Restorative - Sessions with Social Worker
Charlottesville Alternative Learning Academy	0	0		0	0		0	0		0	0		0	1	
TOTAL	1	1		3	2		0	0		3	8		21	9	



Chariho Regional School District
Office of the Human Resources Administrator

455A Switch Road
Wood River Junction, Rhode Island 02894

All Kids...All of the Time



LINDA D. LYALL
School Committee Chairperson

GINA M. PICARD
Superintendent of Schools

OFFICE OF THE SUPERINTENDENT
JUN 06 2022

KRISTEN MERRITT
Human Resources Administrator

TO: Gina Picard
FROM: Kristen Merritt
DATE: June 3, 2022
SUBJECT: Staff Update

Name	Position	Reason
Michael Shiels	Dean of Students – currently assigned to High School	Appointment effective 7/1/2022
Michael Shiels	District PE/Health Teacher – currently assigned to Middle School	Leave of Absence request effective 2022-2023 school year to take HS Dean of Students position
James Provuncher	Assistant Athletic Director – High/Middle School	Resignation effective 6/2/2022
Ryan Meade	District PE/Health Teacher – currently assigned to Middle School	Paternity leave effective from approximately 9/13-12/6/2022
Stephen Cormier	Science Content Leader – Middle School	Appointment effective 7/1/2022-6/30/2025
Bryan Lucas	Unified Arts Content Leader – Middle School	Appointment effective 7/1/2022-6/30/2025
Elizabeth Caggiano	Softball, Head Coach – High School	Resignation effective 6/2/2022
Erica Tiernan	P-T District Clerk – currently assigned to Middle School	Resignation effective 6/21/2022

Kristen Merritt

From: Andrea Spas
Sent: Wednesday, May 25, 2022 2:55 PM
To: Kristen Merritt
Cc: Gina Picard; Gerald Auth; Jean Bradanini
Subject: Dean of Students

Hi Kristen,

We have finished our interviews for the Dean of Students position. We would like to forward Mike Shiels to the position of Dean of Students at CHS.

Andrea

Andrea J. Spas
Principal
Chariho Regional High School
(401) 364-7778
Andrea.Spas@Chariho.k12.ri.us

Set Goals. Work Hard. Have Fun.

Kristen Merritt

From: Michael Shiels
Sent: Wednesday, May 25, 2022 5:08 PM
To: Kristen Merritt
Subject: leave of absence

Hi Kristen,

I would like to take a leave of absence from the MS PE position to fulfill the role of HS Dean of Students. Thank you.

May 27, 2022

Micheal Shiels
Athletic Director
Chariho High School
Wood River Junction RI 02894

Dear Mr. Shiels;

After 14 years of serving the Chariho High School Athletic Program as an Assistant Athletic Director I will resign my position effective at the conclusion of the 2022 spring sports season. Since 1998 I have served the Chariho High School Athletic Program. First as an Assistant Varsity Football Coach, then as the Head Coach of the Varsity Football Program until 2006. In 2008, I began my role as the Assistant Athletic Director. It has been an experience that I have thoroughly enjoyed and conducted my responsibilities with 100% dedication and most of all with Pride. I've had the privilege of working with Athletic Director Micheal Shiels who has led our athletic programs to success on and off the field, reaching new heights in 2021 as Chariho was named the 2021 Interscholastic League Athletic Program of the year. I was blessed and honored to be a part of that success. 23 years of serving Chariho Athletics has been one of the most exciting and enjoyable experiences of my educational career. I respectfully submit this resignation letter on this date, June 2nd, 2022.

Respectfully Submitted;

James Provuncher

James J. Provuncher
Educator
Chariho High School
Wood River Junction RI 02894

June 1, 2022

To Whom It May Concern,

I am writing to inform you that my wife is expecting a child in the upcoming months, and I am officially requesting full paternity leave benefits per Article 17 section C (Maternity, Paternity and Medical Leave) of the Chariho Regional Public Schools Contract Agreement.

The physicians have estimated her due date to be September 13, 2022, so I will be requesting my paternity leave to start on (or around) this date. I am expecting to return to work at the conclusion of the allotted time per our contract.

Thank you for your consideration of this request. Please let me know when/what documentation I need to provide moving forward.

Best,

Ryan Meade
ryan.meade@chariho.k12.ri.us
Chariho Middle School

Kristen Merritt

From: Gregory Zenion
Sent: Thursday, June 02, 2022 1:24 PM
To: Kristen Merritt
Cc: Mary Beth Florenz
Subject: Science content leader

Dear Kristen,

CMS would like to move Stephen Cormier forward in the hiring process for the Science content leader at CMS.

Please let me know if you have any questions.

Thanks,

Greg

Kristen Merritt

From: Gregory Zenion
Sent: Thursday, June 02, 2022 1:10 PM
To: Kristen Merritt
Cc: Mary Beth Florenz
Subject: UA content leader

Dear Kristen,
CMS would like to move Bryan Lucas forward in the hiring process for the Unified Arts content leader at CMS.
Please let me know if you have any questions.
Thanks,
Greg

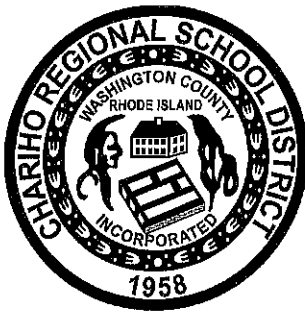
Kristen Merritt

From: Erica Tiernan
Sent: Friday, June 03, 2022 1:39 PM
To: Kristen Merritt
Subject: job

Hi Kristen,

I wanted to let you know I found a job in Westerly school district for next school year. Is there anything I am able to do with my accumulated time off? Am I entitled to any of it or can I donate it to someone?

Erica



Chariho Regional School District

Office of the Human Resources Administrator

455A Switch Road
Wood River Junction, Rhode Island 02894

All Kids...All of the Time



LINDA D. LYALL
School Committee Chairperson

KRISTEN MERRITT
Human Resources Administrator

GINA M. PICARD
Superintendent of Schools

TO: Gina Picard

FROM: Kristen Merritt

DATE: June 10, 2022

SUBJECT: Staff Update

Name	Position	Reason
Karen Mann	District Library Media Specialist – currently assigned to Ashaway/Middle School	Resignation effective 8/29/2022
Audrey Hill	Gr. 6 Teacher – Middle School	Retirement effective 8/29/2022
Mary Manning	District Library Media Specialist – currently assigned to High School	Resignation effective 6/30/2022
Bonnie Krauss	District Occupational Therapist – currently assigned to Charlestown/Middle School	Resignation effective 6/21/2022
Richard S. Plante	Custodial Supervisor – High School	Resignation effective 6/30/2022
Gina Gervasini	District Math Specialist – currently assigned to Ashaway	Retirement effective 6/21/2022
Jennifer Mossner	Dean of Students – currently assigned to Middle School	Appointment effective 7/1/2022
Jennifer Mossner	Gr. 7/8 Social Studies Teacher – Middle School	Leave of Absence request effective 2022-2023 school year to take MS Dean of Students position
Kristina Sparfven	Math Content Leader – Middle School	Appointment effective 7/1/2022-6/30/2025
Rebecca Peabody	Girls' Cross Country, Head Coach – High School	Appointment effective 7/1/2022-6/30/2023
Carrie Brown	Gr. 1-3 Summer Slide Reading Tutor – Charlestown	Appointment effective 6/20-8/19/2022
Michele Leclerc	Gr. 1-3 Summer Slide Reading Tutor – Richmond	Appointment effective 6/20-8/19/2022

Karen Pellegrino	Gr. 1-3 Summer Slide Reading Tutor – Ashaway	Appointment effective 6/20-8/19/2022
Ellen Tiexiera	Gr. 1-3 Summer Slide Reading Tutor – Hope Valley	Appointment effective 6/20-8/19/2022
Jennifer Schroeder	ELA Support & Resource Planning PLC – Middle School	Appointment effective 7/1/2022-6/30/2023
Kerry Pastore	ELA Support & Resource Planning PLC – Middle School	Appointment effective 7/1/2022-6/30/2023
Dana Hall	ELA Support & Resource Planning PLC – Middle School	Appointment effective 7/1/2022-6/30/2023
Jean Westcott	ELA Support & Resource Planning PLC – Middle School	Appointment effective 7/1/2022-6/30/2023
Thomas Carney	ELA Support & Resource Planning PLC – Middle School	Appointment effective 7/1/2022-6/30/2023
Alison Ward	Technology Liaison – Hope Valley	Appointment effective 8/30/2022-6/30/2023
Martha Dion	Technology Liaison – CTC	Appointment effective 8/30/2022-6/30/2023
Keith Moreau	Technology Liaison – High School	Appointment effective 8/30/2022-6/30/2023
David Caplette	Technology Liaison – Richmond	Appointment effective 8/30/2022-6/30/2023
Lindsay Bliven	Technology Liaison – Ashaway	Appointment effective 8/30/2022-6/30/2023
Dawn Healy	Kindergarten Kickstart Program Teacher - Charlestown	Appointment effective 8/23-8/25/2022
Lauren Durante	Kindergarten Kickstart Program Teacher - Richmond	Appointment effective 8/23-8/25/2022
Jeanine Mankoff	Kindergarten Kickstart Program Teacher - Ashaway	Appointment effective 8/23-8/25/2022
Tricia Scheer	Kindergarten Kickstart Program Teacher – Hope Valley	Appointment effective 8/23-8/25/2022
Christine Miguel	Kindergarten Kickstart Program Teacher Assistant – Charlestown	Appointment effective 8/23-8/25/2022
Stephani Mayo	Kindergarten Kickstart Program Teacher Assistant – Ashaway	Appointment effective 8/23-8/25/2022
Doreen Tourville	Kindergarten Kickstart Program Teacher Assistant – Hope Valley	Appointment effective 8/23-8/25/2022
Kelly Dolan	Kindergarten Kickstart Program Teacher Assistant – Richmond	Appointment effective 8/23-8/25/2022
Bethany Eldridge	District Custodian 2 nd Shift – currently assigned to High School	Resignation effective 6/13/2022
William Samiagio	Football, Head Coach – High School	Appointment effective 7/1/2022-6/30/2023

Karen Mann

Norwich, CT 06360

June 5, 2022

Gina Picard
Superintendent
Chariho Regional School District
455A Switch Road
Wood River Junction, RI 02894

Dear Ms. Picard,

I will be resigning my position as a school library media specialist. My last day will be August 29, 2022.

Sincerely,

A handwritten signature in black ink, appearing to read "Karen Mann", with a long horizontal flourish extending to the right.

Karen Mann

cc: Jeff Scanapieco, Principal, Ashaway Elementary School
Greg Zenion, Principal, Chariho Middle School

Audrey B. Hill

Wakefield, RI 02879

June 9th, 2022

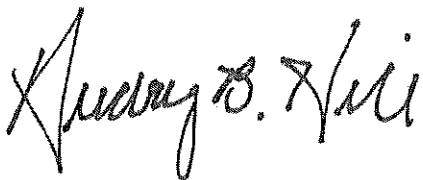
Gina Picard

Superintendent
Chariho Regional School District
Wood River Junction, RI 02894

Dear Ms. Picard,

I will be retiring from my position as a sixth grade Science and ELA teacher. My last day will be August 29, 2022.

Sincerely,

A handwritten signature in cursive script that reads "Audrey B. Hill". The signature is written in dark ink and is positioned below the word "Sincerely,".

Audrey B. Hill

Mary M. Manning

Saunderstown, RI 02874

June 9, 2022

Dear Ms. Merritt,

I'm writing to notify you that I will be resigning from my position as Library Media Specialist effective June 30, 2022. I appreciate the opportunity and have enjoyed working at Chariho High School over the last 17 years.

If I can help or answer any questions during this transition, please let me know.

Sincerely,

A handwritten signature in cursive script that reads "Mary Manning".

Mary Manning,
Library Media Specialist
Unified Arts Department Chair
Chariho Regional High School

mary.manning@chariho.k12.ri.us
(401) 315-2856 (desk)

Kristen Merritt

From: Bonnie Krauss
Sent: Wednesday, June 08, 2022 7:11 AM
To: Gina Picard
Cc: Jennifer Durkin; Kristen Merritt
Subject: Letter of Resignation

Bonnie Krauss

South Kingstown, RI 02879

June 8, 2022

Gina Picard
Superintendent of Schools
Chariho Regional District
455A Switch Road
Wood River Junction
Rhode Island, 02894

Re: Letter of Resignation

Dear Ms. Picard,

Please accept this as notice of my resignation from the position of Occupational Therapist for the Chariho Regional School District effective two weeks from today, making my last day of employment June 21, 2022. I consider this an announcement of my retirement but officially I do not qualify for retirement for a few more years.

I have truly enjoyed working in the Chariho School District for the past seven years. As an Occupational Therapist, I have traveled to several schools in the district and had the privilege to work with many talented staff and wonderful students. I have found this district to be supportive of both their students and their staff. Working in this district has given me many valuable opportunities to learn and grow and I am grateful to have been a part of this school district.

Moving forward, I would be available to offer assistance with the transition for the new therapist and would be willing to meet with that person to review the caseload and the location of therapy equipment/supplies.

This has been a wonderful experience to end my career.

Sincerely,
Bonnie Krauss

Kristen Merritt

From: Richard S. Plante Jr.
Sent: Thursday, June 09, 2022 9:57 AM
To: Kristen Merritt
Subject: supervisor position

I would like to resign from my job as high school supervisor (custodial)

06/30/22

Kristen Merritt

From: Gina Gervasini
Sent: Wednesday, June 08, 2022 10:07 AM
To: Jeffrey Scanapieco
Cc: Kristen Merritt

Good Morning my dear friends. I apologize profusely for not contacting you sooner.

I have decided to retire this month. I am lamenting the fact that I cannot return to my family at an awesome Blue Ribbon School and working with state of the art colleagues and a wonderful student population. I will clean out my classroom and will contact and meet with you personally soon. I miss you all.

Sincerely,

As of 6/21/22.

Gina Gervasini.

Mathematics Specialist

Response to Intervention

Ashaway Elementary School

Kristen Merritt

From: Gregory Zenion
Sent: Tuesday, May 31, 2022 3:27 PM
To: Kristen Merritt
Cc: Mary Beth Florenz
Subject: Dean of Students

Dear Kristen,

CMS would like to move Jennifer Mossner forward in the hiring process for 1.0 Dean of Students at CMS for the 2022-23 school year.

Please let me know if you have any questions.

Thanks,

Greg

Kristen Merritt

To: Jennifer Mossner
Subject: RE: LOA Request

From: Jennifer Mossner [<mailto:jennifer.mossner@chariho.k12.ri.us>]
Sent: Thursday, June 09, 2022 10:47 AM
To: Kristen Merritt
Subject: Re: LOA Request

Kristen,

I would like to request a "leave of absence" from my current 7/8 grade Social Studies teacher position at the middle school for the 2022-2023 school year so I can accept the MS Dean of Students position.

Please let me know if you need any other information.

Sincerely,
Jen Mossner

Kristen Merritt

To: Gregory Zenion
Subject: RE: Math Content Leader Appointment

From: Gregory Zenion
Sent: Thursday, June 09, 2022 11:28 AM
To: Kristen Merritt
Cc: Mary Beth Florenz
Subject: Re: Math Content Leader Appointment

Hi Kristen,
CMS would like to move Kris Sparfven forward for the position of Math Content Leader.
Thanks,
Greg

Kristen Merritt

From: Michael Shiels
Sent: Wednesday, June 08, 2022 8:06 AM
To: Kristen Merritt
Cc: Andrea Spas
Subject: HS Girls Cross Country Position

Hi Kristen,

I would like to recommend Rebecca Peabody for the position of HS Girls Head Cross Country Coach. Thank you.

INTEROFFICE MEMORANDUM

TO: GINA PICARD, SUPERINTENDENT

FROM: MICHAEL COMELLA, ASSISTANT SUPERINTENDENT *mc*

SUBJECT: POSTING RECOMMENDATIONS

DATE: JUNE 8, 2022

CC: KRISTEN MERRITT

The following position is recommended for an extension for the 2022-2023 School year per posting:

Last Name	First Name	Position	Stipend	Expires
Carrie	Brown	Gr 1-3 Summer Slide Reading Tutors Char (12 hours)	\$40	August 19, 2022
Michele	LeClerc	Gr 1-3 Summer Slide Reading Tutors Rich (12 hours) + (6 hours)	\$40	August 19, 2022
Karen	Pellegrino	Gr 1-3 Summer Slide Reading Tutors Ash (12 hours) + (6 hours)	\$40	August 19, 2022
Ellen	Tiexiera	Gr 1-3 Summer Slide Reading Tutors HV (12 hours) + (6 hours)	\$40	August 19, 2022
Jennifer	Schroeder	CMS ELA Support & Resource Planning PLC	\$40	July 1, 2022 – June 30, 2023
Kerry	Pastore	CMS ELA Support & Resource Planning PLC	\$40	July 1, 2022 – June 30, 2023
Dana	Hall	CMS ELA Support & Resource Planning PLC	\$40	July 1, 2022 – June 30, 2023
Jean	Westcott	CMS ELA Support & Resource Planning PLC	\$40	July 1, 2022 – June 30, 2023
Tom	Carney	CMS ELA Support & Resource Planning PLC	\$40	July 1, 2022 – June 30, 2023
Alison	Ward	Technology Liaisons – HV	\$1000 Honorarium	August 2022 – June 2023
Martha	Dion	Technology Liaisons - CTC	\$1000 Honorarium	August 2022 – June 2023

Keith	Moreau	Technology Liaisons - HS	\$1000 Honorarium	August 2022 – June 2023
David	Caplette	Technology Liaisons - Rich	\$1000 Honorarium	August 2022 – June 2023
Lindsay	Bliven	Technology Liaisons - Ash	\$1000 Honorarium	August 2022 – June 2023
Dawn	Healy	Char Kindergarten KickStart Program	\$60	August 2022
Lauren	Durante	Rich Kindergarten KickStart Program	\$60	August 2022
Jeanine	Mankoff	Ash Kindergarten KickStart Program	\$60	August 2022
Tricia	Scheer	HV Kindergarten KickStart Program	\$60	August 2022
Christine	Miguel	Char Kindergarten KickStart Program - TA	Hrly Rate	August 2022
Stephani	Mayo	Ash Kindergarten KickStart Program - TA	Hrly Rate	August 2022
Doreen	Tourville	HV Kindergarten KickStart Program - TA	Hrly Rate	August 2022

Kristen Merritt

From: Sharon Martin
Sent: Thursday, June 09, 2022 2:53 PM
To: Kristen Merritt
Cc: Michael Comella
Subject: TA for Kickstart Program

I am happy to recommend Kelly Dolan for the position of TA at the Kindergarten Kickstart Program.

Sincerely,
Sharon Martin
Principal
Richmond Elementary School
Chariho Regional School District
<https://richmond.chariho.k12.ri.us/>
[@Sharonhoytmar](#)



Kristen Merritt

From: Bethany Eldridge
Sent: Thursday, June 09, 2022 4:19 PM
To: Kristen Merritt; Jason Sullivan; Seanna Dubuque
Subject: Last day

Good afternoon, I am writing to let you all know that this coming Monday June 13, 2022 will be my last day, as I am quitting.

Kristen Merritt

From: Michael Shiels
Sent: Friday, June 10, 2022 7:50 AM
To: Kristen Merritt
Cc: Andrea Spas
Subject: football coaching position

HI Kristen,
I would like to recommend Bill Samiagio for the position of Football Head Coach. Thank you

William Samiagio

Westerly RI 02891

Dear Kristen Merritt , Human Resources Administrator,

Upon learning about the head football coaching posting with Chariho High School, I was eager to contact you with my interest. When reviewing the job description, I was excited to see how well my experience aligns with your school's needs and position requirements. From reading your posting on School Spring, I feel your core mission and culture suit what I offer as a professional.

I believe my 40 years of coaching as an assistant coach, has well prepared me for the position of head football coach at Chariho High School. I feel my experience has made me well-rounded in being a head football coach. Furthermore, I have an outstanding skill set in decision-making and communication with student athletes, parents, teachers and administrators. My previous roles have strengthened my capabilities in leadership and organization, including a keen attention to detail and accuracy.

I am excited at the prospect of bringing my talents to Chariho High School. I look forward to hearing from you, at your earliest convenience, to discuss how my experience and qualifications will prove valuable for your head coaching role.

Thank you for your time and consideration.

Sincerely,
William Samiagio

william Nicholas samiagio

Westerly, Rhode Island 02891

Education

Community College of Rhode Island

warwick, Rhode Island

Associate of Arts in Liberal Studies

Major: liberal arts

Graduated, dates not provided

Experience

West Warwick School Department

Assistant Coach Defensive Coordinator

West Warwick RI

Aug 2016 - May 2021

Reason for leaving: Personal

Supervisor: Dave Caito (401-300-2828)

Experience Type: Other, Part-time

It is **OK** to contact this employer

Westerly School Dept

Assistant football coach

Westerly RI

Aug 1980 - Nov 2015

Supervisor: Chris Wriedt (401 596 2109)

Experience Type: Other, Full-time

It is **OK** to contact this employer

RIHSFCA

Assistant football coach

Cranston RI

I have been coaching in the RI All-star games since the 2005 season

Jun 2005 - Jun 2015

Supervisor: Tom Centore (401 952 9169)

Experience Type: Other, Summer

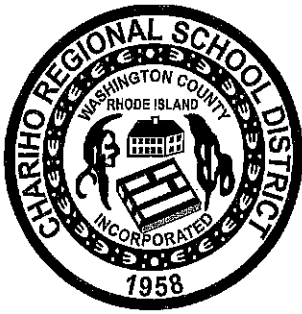
It is **OK** to contact this employer

Westerly School Dept

Assistant baseball and head baseball coach

Westerly RI

Mar 1982 - Jun 1994



Chariho Regional School District
Office of the Human Resources Administrator

455A Switch Road
Wood River Junction, Rhode Island 02894

All Kids...All of the Time



LINDA D. LYALL
School Committee Chairperson

GINA M. PICARD
Superintendent of Schools

KRISTEN MERRITT
Human Resources Administrator

TO: Gina Picard
FROM: Kristen Merritt
DATE: June 17, 2022
SUBJECT: Staff Update

Name	Position	Reason
Kristina Ciampanelli	P-T District Teacher Assistant – currently assigned to Richmond	Unpaid personal leave of absence request for 2022-23 school year
Jean Westcott	ELA Content Leader – Middle School	Appointment effective 7/1/2022-6/30/2025
Laurie Gigliotti	Lead Teacher – Richmond	Appointment effective 7/1/2022-6/30/2025
Elizabeth Charpentier	World Language Department Chairperson – High School	Appointment effective 7/1/2022-6/30/2025
Deborah Gregory	P-T District Clerk – currently assigned to Ashaway	Resignation effective 6/14/2022
Eric Mulvey	Math Implementation & Core Instructor Specialist – District	Appointment for the 2022-2023 school year
Margaret DeAngelis	Peer to Peer Faculty Member – Middle School	Appointment effective 8/1/2022-6/30/23
Laurie Ottoson Perotti	Peer to Peer Faculty Member – High School	Appointment effective 8/1/2022-6/30/23
Kassidy Guastini	District Art Teacher – currently assigned to Ashaway/Richmond	Resignation effective 8/29/2022
Carol McCarthy	District Clerk – Full-time (8 hours per day, 5 days per week, 190 days per year) currently assigned to High School/CTC	Appointment effective 8/23/2022

Kristen Merritt

From: Kristina Ciampanelli
Sent: Sunday, June 12, 2022 2:22 PM
To: Gina Picard
Cc: Kristen Merritt; Sharon Martin; Amanda Palmer
Subject: Leave of absence request

Hello Mrs. Picard,

I have been a Kindergarten teacher assistant for the past 3 years at Richmond Elementary. I am requesting an unpaid leave of absence under Article 8.2.2 of the ESP Support staff contract.

I do plan to finish working the school year 2021-2022.

Please let me know if my request for an unpaid leave of absence for the school year 2022-2023 is accepted.

Thank you,

Kristina Ciampanelli

Kristen Merritt

From: Gregory Zenion
Sent: Monday, June 13, 2022 11:26 AM
To: Kristen Merritt
Cc: Mary Beth Florenz
Subject: ELA Content Leader

Hi Kristen,
CMS would like to move Jean Westcott forward for the position of ELA Content Leader.
Please let me know if you have any questions.
Thanks,
Greg

Kristen Merritt

To: Sharon Martin
Subject: RE: Lead Teacher at Richmond

From: Sharon Martin
Sent: Monday, June 13, 2022 3:55 PM
To: Kristen Merritt
Subject: Re: Lead Teacher at Richmond

I would like to appoint Laurie Gigliotti to the position of RES lead teacher.

Sincerely,
Sharon Martin
Principal
Richmond Elementary School
Chariho Regional School District
<https://richmond.chariho.k12.ri.us/>
[@Sharonhoytmar](#)



Kristen Merritt

From: Andrea Spas
Sent: Tuesday, June 14, 2022 11:40 AM
To: Kristen Merritt
Cc: Jean Bradanini
Subject: World Language Dept Chair

We would like to move Elizabeth Charpentier forward for the World Language Department Chair position.

Andrea

Andrea J. Spas
Principal
Chariho Regional High School
(401) 364-7778
Andrea.Spas@Chariho.k12.ri.us

Set Goals. Work Hard. Have Fun.

Kristen Merritt

To: Deborah Gregory
Subject: RE: Resignation

From: Deborah Gregory
Sent: Tuesday, June 14, 2022 11:27 AM
To: Kristen Merritt
Cc: Jeffrey Scanapieco
Subject: Resignation

Dear Kristen,

I am sorry to inform you that I can no longer work at Ashaway Elementary School.

I am resigning as of today, June 14, 2022.

Regards,

Deborah R. Gregory

Kristen Merritt

From: Michael Comella
Sent: Wednesday, June 15, 2022 4:16 PM
To: Kristen Merritt
Cc: Nancy Pirnie
Subject: Math Implementation and Core Instruction Specialists Positions

Hi Kristen,

The interview committee for the elementary math implementation and core instruction specialist position conducted interviews on Wednesday, June 15, 2022. The committee would like to offer the position to Eric Mulvey.

Thanks,

Mike

*Michael Comella, Ed.D
Assistant Superintendent
Chariho Regional School District
455A Switch Road
Wood River Junction, RI 02894
Phone: (401) 364-1150
All Kids. All of the Time!*

INTEROFFICE MEMORANDUM

TO: GINA PICARD, SUPERINTENDENT

FROM: MICHAEL COMELLA, ASSISTANT SUPERINTENDENT *MC*

SUBJECT: POSTING RECOMMENDATIONS

DATE: JUNE 15, 2022

CC: KRISTEN MERRITT *MC*

The following position is recommended for an extension for the 2022-2023 School year per posting:

Last Name	First Name	Position	Stipend	Expires
DeAngelis	Margaret	Peer to Peer Faculty Mentor MS	\$2,500	June 2023
Ottoson Perotti	Laurie	Peer to Peer Faculty Mentor HS	\$2,500	June 2023

Kassidy Guastini

Coventry RI 02816

June 17, 2022

Gina Picard
Superintendent
Chariho Regional School District
455A Switch Road
Wood River Junction, RI 02894

Dear Ms. Picard,

After three exceptional years I will be resigning my position as the Visual Arts Educator at Richmond Elementary School and Ashaway Elementary School. My time here has been one of the most profound experiences of my life and I am so grateful for the experiences that this district has provided me. My last day will be August 29, 2022.

Sincerely,

A handwritten signature in black ink, appearing to read 'KGuastini', with a long horizontal line extending to the right.

Kassidy Guastini

cc: Jeff Scanapieco, Principal, Ashaway Elementary School
Sharon Martin, Principal, Richmond Elementary School

Kristen Merritt

To: Andrea Spas
Subject: RE: Clerk

From: Andrea Spas
Sent: Monday, June 06, 2022 9:11 AM
To: Kristen Merritt
Cc: Jean Bradanini; Gerald Auth
Subject: Clerk

Hi Kristen,

We would like to put forward Carol McCarthy for the clerk position.

Thank you,
Andrea

Andrea J. Spas
Principal
Chariho Regional High School
(401) 364-7778
Andrea.Spas@Chariho.k12.ri.us

Set Goals. Work Hard. Have Fun.

Carol A. McCarthy

Education

University of Massachusetts
B.S. Economics

Experience

Wrentham Elementary Schools, Wrentham, MA

2004 - Present

Paraprofessional in the Special Education Department

- Assist and teach math and English language arts lessons to students in grades 4th through 6th
- Modify curriculum to match students learning abilities
- Collaborate with various teachers and paraprofessionals
- Implement school-wide student behavioral expectations
- Monitor students during lunch and recess
- Maintain student confidentiality
- Taught online lessons on Google meets during the 2020/2021 year
- Utilize Google Workspace including Gmail, Docs, Slides, Sheets, Drive, Classroom, and Forms
- Utilize Microsoft Office products including Word, Excel, and PowerPoint
- Awarded 2019 Norfolk County Teachers Association Award

Wrentham Elementary Schools, Wrentham, MA

2003 – 2004

Substitute Teacher

- Instructed students in grades pre-school to 6th grade
- Followed the lesson plans left by the teacher
- Maintained order and behavior in the assigned classes

Stay at Home Mother

2000 – 2003

- Spent 3 wonderful years at home parenting 3 children
- Led reading groups at local elementary school
- Volunteered for various sporting teams fundraising, organizing, and decorating

Fleet Investment Services, Providence, RI

1994- 2000

Assistant Vice President: Investment Services

- Project manager of large investment services business
- Responsible for conversion and integration issues pertaining to bank and system mergers
- Performed system mapping and testing, created procedural documentation, and trained employees

Carol A. McCarthy

May 21, 2022

Chariho Regional School District
Attn: Kristen Merritt, Human Resources Administrator
455A Switch Road
Wood River Junction, RI 02894

To Whom It May Concern,

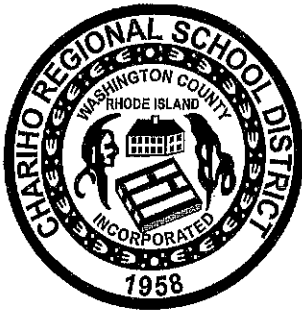
I am interested in applying for the District Clerk position assigned to the Chariho High School/Chariho Career and Tech School. Although I have enjoyed my time at the Wrentham Elementary Schools, my husband's job has recently changed and we will be moving down to the beautiful South County region. I have spent many years vacationing in the area and actually have had family that have attended school in the Chariho School District. My husband's job change is the reason I am currently looking for a job in the area, but I look forward to relocating permanently to be close to the beautiful beaches.

Although I have loved the past years working as a paraprofessional, the clerk position intrigues me. As you can see from my resume, I have worked as a project manager many years ago and was very comfortable in a fast paced business setting multitasking and dealing with many different employees. In addition, I feel that my years as a paraprofessional have given me the experience to understand how things work in a school setting. In both jobs, I have relied on my organizational skills, technology skills and extensive knowledge of math. I am a fluent user of both Microsoft Office and Google Workspace. In addition, I have always demonstrated discretion when dealing with confidential information with prior jobs and my current job in the Wrentham School District.

I hope you feel that I am the right candidate for the job. If you do, I would be very interested in meeting with you. Thank you so much for your time in this matter.

Sincerely,

Carol McCarthy



Chariho Regional School District
Office of the Human Resources Administrator

455A Switch Road
Wood River Junction, Rhode Island 02894

All Kids...All of the Time

OFFICE OF THE SUPERINTENDENT
JUN 17 2022



LINDA D. LYALL
School Committee Chairperson

GINA M. PICARD
Superintendent of Schools

KRISTEN MERRITT
Human Resources Administrator

TO: Gina Picard
FROM: Kristen Merritt
DATE: June 17, 2022
SUBJECT: Staff Update

Name	Position	Reason
Derek Adams	Wrestling, Head Coach – High School	Re-appointment effective 7/1/2022-6/30/2023
Lester Ahern	Boys Soccer, Head Coach – High School	Re-appointment effective 7/1/2022-6/30/2023
Erica Ball	Co-ed Cross Country, Head Coach – Middle School	Re-appointment effective 7/1/2022-6/30/2023
Erica Ball	Track & Field, Head Coach – Middle School	Re-appointment effective 7/1/2022-6/30/2023
Matthew Bishop	Unified Basketball, Head Coach – High School	Re-appointment effective 7/1/2022-6/30/2023
Stephen Blessing	Girls Tennis, Assistant Coach – High School	Re-appointment effective 7/1/2022-6/30/2023
Stephen Blessing	Golf, Head Coach – High School	Re-appointment effective 7/1/2022-6/30/2023
Alexa Bobbin	Field Hockey, Assistant Coach – High School	Appointment effective 7/1/2022-6/30/2023
Matthew Clarke	Baseball, Head Coach – High School	Re-appointment effective 7/1/2022-6/30/2023
Briana Clift	Boys Tennis, Assistant Coach – High School	Re-appointment effective 7/1/2022-6/30/2023

Shawn Cole	Girls Volleyball, Assistant Coach – High School	Re-appointment effective 7/1/2022-6/30/2023
Stephen Cormier	Intramural Flag Football Coordinator – Middle School	Re-appointment effective 7/1/2022-6/30/2023
Nicolina Dadamio-Harrington	Unified Volleyball, Head Coach – High School	Re-appointment effective 7/1/2022-6/30/2023
Mathew Denecour	Girls Soccer, Head Coach – Middle School	Re-appointment effective 7/1/2022-6/30/2023
Kevin Dorgan	Boys Soccer, Assistant Coach – Middle School	Re-appointment effective 7/1/2022-6/30/2023
Kevin Dorgan	Boys Basketball, Assistant Coach – Middle School	Re-appointment effective 7/1/2022-6/30/2023
Kevin Dorgan	Softball, Head Coach – Middle School	Re-appointment effective 7/1/2022-6/30/2023
Marc Fain	Girls Tennis, Head Coach – High School	Re-appointment effective 7/1/2022-6/30/2023
Andrew Fales	Indoor Boys/Girls Track, Co-Assistant Coach – High School	Re-appointment effective 7/1/2022-6/30/2023
Brittany Faragalli	Boys Soccer, Assistant Coach – High School	Re-appointment effective 7/1/2022-6/30/2023
Britney Godbout	Girls Soccer, Head Coach – High School	Re-appointment effective 7/1/2022-6/30/2023
Britney Godbout	Girls Lacrosse, Head Coach – High School	Re-appointment effective 7/1/2022-6/30/2023
Jessica Hannegan	Girls Soccer, Assistant Coach – High School	Re-appointment effective 7/1/2022-6/30/2023
Justin Kazarian	Baseball, Assistant Coach – High School	Re-appointment effective 7/1/2022-6/30/2023
Daniel LaBelle, Jr	Girls Basketball, Head Coach – High School	Re-appointment effective 7/1/2022-6/30/2023
Daniel LaBelle, Jr	Baseball, Head Coach – Middle School	Re-appointment effective 7/1/2022-6/30/2023
Nathan Marchione	Wrestling, Assistant Coach – High School	Re-appointment effective 7/1/2022-6/30/2023
Kathryn McGeehan	Girls Volleyball, Head Coach – High School	Re-appointment

		effective 7/1/2022-6/30/2023
Ryan Meade	Boys Lacrosse, Head Coach – High School	Re-appointment effective 7/1/2022-6/30/2023
Joshua Merritt	Wrestling, Head Coach – Middle School	Re-appointment effective 7/1/2022-6/30/2023
Mariah Northrop	Field Hockey, Head Coach – High School	Appointment effective 7/1/2022-6/30/2023
Anthony Pezzullo	Girls Soccer, Assistant Coach – Middle School	Re-appointment effective 7/1/2022-6/30/2023
Jonathan Pincince	Boys Volleyball, Head Coach – High School	Re-appointment effective 7/1/2022-6/30/2023
Joshua Silva	Baseball, Assistant Coach – High School	Re-appointment effective 7/1/2022-6/30/2023
Ronald Silva	Football, Assistant Coach – High School	Appointment effective 7/1/2022-6/30/2023
Terrence Thomas	Wrestling, Assistant Coach – Middle School	Re-appointment effective 7/1/2022-6/30/2023
Charles Toscano	Girls Basketball, Head Coach – Middle School	Re-appointment effective 7/1/2022-6/30/2023
Robert Wilson	Boys Basketball, Head Coach – Middle School	Re-appointment effective 7/1/2022-6/30/2023

Kristen Merritt

From: Michael Shiels
Sent: Wednesday, June 15, 2022 2:16 PM
To: Kristen Merritt
Cc: Andrea Spas
Subject: coaching positions

Hi Kristen,

I would like to recommend the following coaches:

Mariah Northrop for the position of High School Head Field Hockey Coach

Ally Bobbin for the position of High School Field Hockey Assistant Coach

Ron Silva for the position of High School Football Assistant Coach

Thank you

May 19, 2022

To Whom it May Concern,

I am applying for the Assistant Football Coaching position that was recently posted on the School Spring website. My background as a coach, player, parent and supporter of athletics appears to be a solid fit for the position of Head Football Coach. It is with genuine interest that I offer a brief summary of how my skills and knowledge may benefit Chariho High School's efforts.

As the Head Freshmen Coach at Barrington HS I had the opportunity to lead the team to an undefeated State Championship season.

After the championship season, I was hired by Mt Hope HS as its next Head Coach. I led Mt Hope to four playoff appearances in five seasons, one year making the State Championship game. I attribute much of the teams success to our "Family" and "Humility" approach, interacting and respecting the student body, teachers, and reaching out to the youth and community. I conducted weekly follow ups with the student athletes grade and behavior. Every player is held accountable for their actions as well as given high praise for the positive. I instituted the schools first off season strength and conditioning program and an extremely successful summer strength, conditioning and nutrition program for high school and middle school students. I was involved in the Booster Club, two local youth football organizations and I support the student athlete's extra-curricular activities. I organized the Bristol Warren Gridiron Club, helped raise money to support the football program, gifts for the school, financial assistance and scholarships.

My passion for working with young people is not limited to the football field. I instituted and coached the schools first Unified Basketball Team, VAASA (Varsity Athletes Against Substance Abuse) and the New England Student Leadership Conference. As a DARE Officer, I created, organized and coached the Kickemuit Middle School sports program, (boys basketball, boys and girls cross country and track and field. I was hired as a Co-Head Coach, Offensive coordinator, at Tolman High School in 2012 to help transition the program from Division 2 to Division 1. After this season, I was selected to attend the 26th Annual MIAA Leadership Training Institute. This training is for learning strategies for Tobacco/Alcohol/Drugs, Sportsmanship, Wellness, Student Leadership and Community Service.

April 2014 I was hired as the Varsity Linebacker coach and eventually the Defensive Line coach at Crest High School, Shelby, NC. My first two seasons the team went undefeated 32-0. The Crest football program has great success every year. With all the success on the field, I felt that I was provided the incredible opportunity to introduce "Service" and "Leadership" to the football program and school. I introduced the motto, "If Serving is below you, Leadership is beyond you". This program became an immediate success, we were giving back to the community and the student body. I completed approximately 50 programs or events in four years. This program created extremely tight bonds among the team mates, parents, staff and administration. To name a few projects completed: Hurrrican Relief, Cancer walk and fundraiser, MS Awareness fundraiser, Christmas Toy Drives, feeding the homeless and the Pregnancy Resource Center. I always conduct myself in an extremely professional manner on and off the field. I have a true commitment to the whole student athlete, coaches, parents, the school administration and staff. Football gives coaches an incredible opportunity to teach the student athlete lifelong learning lessons and values. I feel that I provide the young men who I coach with a challenging and enjoyable experience. The success my teams have enjoyed on the field has paled in comparison to the successes I have been proud to be a part as I watched my players grow and become successful people after their playing days are over.

I look forward to discusssing the opportunity of Coaching the Chariho Hgh School football program with you.

Sincerely,

Ronald J. Silva

Ronald Joseph Silva

Richmond, Rhode Island 02892

Education

Warren High School

Warren, Rhode Island

Attended September 1980 to June 1984

Degree conferred June 1984

Experience

West Warwick High School

Feb 2021 - May 2021

Defensive Coordinator

West Warwick, RI

Supervisor: Dave Caito (401-300-2828)

Experience Type: Public School, Part-time

It is **OK** to contact this employer

Crest Middle School

Apr 2019 - Nov 2019

Defensive Coordinator

Boiling Springs, NC

Supervisor: Jaime Baker (704-692-2438)

Experience Type: Public School, Part-time

It is **OK** to contact this employer

Crest High School

Apr 2014 - Dec 2018

Defensive line and line backers coach

Boiling Springs, NC

Supervisor: Holly Robinson (704-476-8345)

Experience Type: Public School, Part-time

It is **OK** to contact this employer

Tolman High School

Jun 2012 - Nov 2012

Co-Head Coach, Offensive Coordinator

Pawtucket, RI

Supervisor: Dave Caito (401-300-2828)

Experience Type: Public School, Part-time

It is **OK** to contact this employer

Mt. Hope High School

Mar 2007 - Nov 2011

Head Coach
Bristol, RI

Supervisor: Beth Penkala (401-413-8152)

Experience Type: Public School, Part-time

It is **OK** to contact this employer

Barrington High School

Jul 2005 - Nov 2006

Head Coach Freshmen, Varsity Asst.
Barrington, RI

Supervisor: William McCagney (401-256-1202)

Experience Type: Public School, Part-time

It is **OK** to contact this employer

Warren Police Department

Mar 2000 - Nov 2001

Head Coach X Country Track & Field & Basketball
Warren, RI

Supervisor: Eli Barket (401-245-1311)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Barrington High School

Jul 1992 - Nov 1994

Head Coach Freshmen, Varsity Asst.
Barrington, RI

Supervisor: William McCagney (401-256-1202)

Experience Type: Public School, Part-time

It is **OK** to contact this employer

Barrington High School

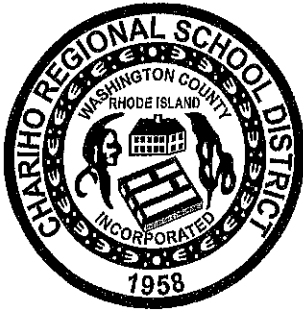
Jul 1989 - Nov 1989

Head Coach Freshmen, Varsity Asst.
Barrington, RI

Supervisor: William McCagney (401-256-1202)

Experience Type: Public School, Part-time

It is **OK** to contact this employer



Chariho Regional School District
Office of the Human Resources Administrator

455A Switch Road
Wood River Junction, Rhode Island 02894

All Kids...All of the Time



LINDA D. LYALL
School Committee Chairperson

GINA M. PICARD
Superintendent of Schools

OFFICE OF THE SUPERINTENDENT
JUN 24 2022

KRISTEN MERRITT
Human Resources Administrator

TO: Gina Picard
FROM: Kristen Merritt
DATE: June 24, 2022
SUBJECT: Staff Update

Name	Position	Reason
Andrew Dangelo	Science Teacher – High School	Resignation effective 6/30/2022
Justin Cahoone	District Athletic Director .8 FTE & PE/Health Teacher .2 FTE – currently assigned to High School	Appointment effective 8/30/2022
Stephen Tranghese	Grade 7/8 Social Studies Teacher (LOA) – Middle School	Appointment effective 8/30/2022
Heidi Greene	Custodial Supervisor – High School	Appointment effective 7/1/2022
Charles Johnson	Band Advisor – Middle School	Appointment effective 7/1/2022-6/30/2023
Ian Rondeau	Band Asst Advisor – Middle School	Appointment effective 7/1/2022-6/30/2023
Ian Rondeau	Jazz Band Advisor – Middle School	Appointment effective 7/1/2022-6/30/2023
Susan Allen	Gr. 5 Class Advisor – Middle School	Appointment effective 7/1/2022-6/30/2023
Jennifer Schroeder	Gr. 6 Class Advisor – Middle School	Appointment effective 7/1/2022-6/30/2023
Scott Fortune	Gr. 7/8 Class Advisor – Middle School	Appointment effective 7/1/2022-6/30/2024
Taylor Merritt	National Junior Honor Society Advisor – Middle School	Appointment effective 7/1/2022-6/30/2023
Jacquelyn Shardlow	Drama Advisor – Middle School	Appointment effective 7/1/2022-6/30/2023
Stacy Wilbur	Art Center Community Outreach Coordinator – District	Appointment effective 7/1/2022-6/30/2023
Michael Kelly	Bus Duty AM & PM – High/Middle School	Appointment effective 7/1/2022-6/30/2023

Kimberly LaPlante	Bus Duty AM & PM – High/Middle School	Appointment effective 7/1/2022-6/30/2023
Melynda Barrette	Bus Duty AM & PM – High/Middle School	Appointment effective 7/1/2022-6/30/2023
Kimberly Allen	Master Teacher	Appointment effective 7/1/2022-6/30/2024
Dana Hall	Master Teacher	Appointment effective 7/1/2022-6/30/2024
Michael Kelly	Master Teacher	Appointment effective 7/1/2022-6/30/2024
Tammy Lyons	Master Teacher	Appointment effective 7/1/2022-6/30/2024
Catherine Moffitt	Master Teacher	Appointment effective 7/1/2022-6/30/2024
Michelle Morris	Master Teacher	Appointment effective 7/1/2022-6/30/2024
Rebecca Peabody	Master Teacher	Appointment effective 7/1/2022-6/30/2024
Maria (Susie) Scanapieco	Master Teacher	Appointment effective 7/1/2022-6/30/2024
Ashley Smith	Master Teacher	Appointment effective 7/1/2022-6/30/2024
Michelle Whelan	Master Teacher	Appointment effective 7/1/2022-6/30/2024
Stacy Wilbur	Master Teacher	Appointment effective 7/1/2022-6/30/2024

Andrew J. Dangelo

Charlestown, RI 02813

June 22, 2022

Superintendent Gina M. Picard
455A Switch Road
Wood River Junction, RI 02894

Dear Superintendent Picard,

Please accept this letter as formal notice of my resignation as Physics teacher at Charlestown High School, effective June 30, 2022.

I sincerely appreciate the opportunities I was offered by the Charlestown Regional School District during my tenure here.

Best of luck in all future endeavors.

Sincerely,

A handwritten signature in cursive script that reads "Andrew J. Dangelo Jr." with a stylized flourish at the end.

Andrew J. Dangelo Jr.

Kristen Merritt

From: Andrea Spas
Sent: Tuesday, June 21, 2022 11:26 AM
To: Kristen Merritt
Cc: Jean Bradanini; Gerald Auth; Michael Shiels; Gary Liguori; Christopher Safford; Gregory Zenion
Subject: AD/PE Candidate to Move Forward

Hello Kristen,

Our interview team has met and would like to move Justin Cahoon forward to the Superintendent for the position of .8 Athletic Director and .2 PE/Health Teacher. We have heard back from all 3 references and they were all positive. He also submitted video of his instruction.

Thank you,
The AD/PE Interview Team

Andrea J. Spas
Principal
Chariho Regional High School
(401) 364-7778
Andrea.Spas@Chariho.k12.ri.us

Set Goals. Work Hard. Have Fun.

Chariho Regional School District Superintendent's Interview Report

Name: Justin Cahoone Date of Interview: 06/22/2022
Position: Athletic Director .8 & PE/Health Teacher .2 FTE: 1.0
Building: District – currently assigned to High School Starting Date: 08/30/2022

Individuals Present for Interview: Gina Picard

Years of Full-Time Public-School Teaching Experience in RI: 7

Years of Military Experience: 0

Years of Private School/Out-of-State Experience: 0

Currently Tenured in Another RI District: Yes

Decision:

Recommended



Not Recommended



Salary Step Placement

Step 12 (\$89,781)

10% Athletic Director Stipend

\$8,978.10

Master's Degree in Area Directly Related to
Posted Position

No

Subject Matter Training Compensation

Yes

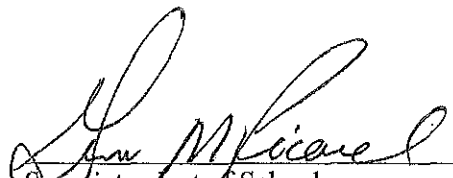
Have you been a member and contributed to the RI retirement system? Yes No

Employment Notes:

1. Must complete Reflective Practitioner course by May 1, 2024.
2. Offer of employment is contingent upon submission of all required application materials, including but not limited to a criminal background investigation with no disqualifying information, completion of Chariho, state and federal forms; RI Department of Health requirements, and statements of service (if applicable) by 08/26/2022.

Other Items Discussed:

1. Athletic Director Start Date (July 1)
2. New Teacher Orientation (Aug. 25)
3. Professional Development (Aug. 31)
4. Orientation Day (Aug. 30)
5. 1:1 Initiative
6. Salary and Health Benefits
7. 10-day Rule (if applicable)


Superintendent of Schools

Justin Cahoone
Westerly, Rhode Island 02891

June 6, 2022
Kristen Merritt, Human Resources Administrator
455A Switch Road
Wood River Junction, Rhode Island 02894

Dear Ms. Merritt,

My name is Justin Cahoone and I am a current Health and Physical Education Teacher. Please accept this application for the Athletic Director and Physical Education/Health Teaching position at Chariho High School.

During my eight years as a teacher I have spent my time learning how to become a highly qualified and effective educator. During this time, I have also been the supervisor of athletics at South Kingstown High School. I have learned to manage my time not only inside the classroom but on the field as well after school effectively. The combination of teaching a full schedule during the day and being a game supervisor of athletics at night has led me to become an extremely organized individual when it comes to managing time effectively.

I believe that I have the knowledge, attitude and experience to meet the demands of a highly effective educator. I am a team player that will take the initiative to do what is best for students. I look forward to hearing from you so we can further discuss my résumé and what I can bring to Chariho High School.

Thank you for considering me as a candidate for this position. Please contact me at the phone number or e-mail address listed above and I look forward to meeting with you in the near future.

Sincerely,

Justin Cahoone

Justin Michael Cahoone

Westerly, Rhode Island 02891

Education

Community College of Rhode Island
Warwick, Rhode Island
College Coursework - no degree
Major: General Studies
Attended September 2006 to May 2008

Transcript
(included)

Rhode Island College
Providence, Rhode Island
Bachelor of Science
Major: Health & Physical Education, **Minor:** Specialization in Adapted Physical Education
GPA: 3.207
Attended September 2008 to May 2013
Degree conferred May 2013

Transcript
(included)

Experience

Cranston Public Schools
Health and Physical Education Teacher
100 crescent ave

Aug 2016 - Present

Supervisor: Cheri Sacco (401-270-8188)
Experience Type: Public School, Full-time
It is **OK** to contact this employer

South Kingstown High School
Supervisor of Athletics
215 Columbia St
Game supervisor of Athletics at South Kingstown High School.

Aug 2015 - Present

Supervisor: Terrence Lynch (401-360-1011)
Experience Type: Other, After school/Evening
It is **OK** to contact this employer

South Kingstown School District
.5 Health, Physical Education & A.P.E
Wakefield, Rhode Island

Aug 2014 - Jun 2015

During this experience I spent my time working and learning from the current physical education staff. I taught 9-12th grade students in a Physical Education and Health setting. Also, I was an Adapted Physical Education Teacher for middle school students and below are a list of responsibilities that I was accountable for on a daily basis.

1. Collaborate with other teachers on a daily basis.
2. Create and Implement standards based units aligned with local Health and Physical Education Curriculum.
3. Differentiate instruction so all students have the opportunity for success.
4. Developed relationships with students by interacting with them both in class as well as in an extracurricular activities format.
5. Contact parents regarding their child's academic progress and overall experience in Health, Physical Education and A.P.E.
6. Enter grades, fill out progress reports, email colleagues as well as parents regarding student performance.
7. Actively participate in and attend physical education department held meetings once a week.
8. Create, Implement IEP's and attend IEP Meetings.

Reason for leaving: Laid off due to lack of enrollment.

Supervisor: Mr. Terry Lynch (401-360-1011)

Experience Type: Public School, Part-time

It is **OK** to contact this employer

International Charter School

Mar 2014 - Jun 2014

Long-Term Physical Education Teacher

Pawtucket, Rhode Island

During this experience I have spent my time working with school aged children in grades K-5. I spent my time teaching and learning from other faculty members and below are a list of responsibilities that I was accountable for on a daily basis.

1. Designing and Implementing a variety of standards based units aligned with local Physical Education Curriculum.
2. Collaborating with other teachers on student performance and effective teaching strategies.
3. Differentiating instruction so that all students have an opportunity for success.
4. Developing relationships with students by interacting with them in a gymnasium setting.
5. Filling out report cards for the final trimester.
6. Attending and implementing field day activities for grades K-5.

Reason for leaving: Teacher I was filling in for came back from medical leave of absence.

Supervisor: Julie Nora ((401) 721-0824)

Experience Type: Independent School, Full-time

It is **OK** to contact this employer

South Kingstown High School

Nov 2013 - Jan 2014

Long-Term Physical Education Teacher
Wakefield, Rhode Island

During this experience I spent my time working and learning from the current physical education staff. I taught 9th and 10th grade students in a physical education setting and below are a list of responsibilities that I was accountable for on a daily basis.

1. Collaborate with other teachers on a daily basis.
2. Create and Implement a standards based Volleyball, Floor Hockey, Weight Training and Basketball unit aligned with local Physical Education Curriculum.
3. Differentiate instruction so all students have the opportunity for success.
4. Developed relationships with students by interacting with them in a gymnasium setting.
5. Contact parents regarding their child's academic progress and overall experience in physical education.
6. Enter grades, fill out progress reports, email colleagues as well as parents regarding student performance.
7. Actively participate in and attend physical education department held meetings once a week.

Reason for leaving: Loren Richards who is the current physical education teacher returned from a medical leave of absence.

Supervisor: Keith Vellone (401-360-1000)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Rhode Island College

Mar 2013 - May 2013

Student Teacher
Providence, RI

During this 7 week experience I spent my time learning from Mr. Rob Robberson who is a Health and Physical Education teacher at Eldredge Elementary school in East Greenwich, Rhode Island. At the conclusion of this placement in Physical Education I successfully passed all of my Student Teaching requirements. Below is a list of responsibilities that I achieved as a result of this particular experience.

1. Created and Implemented a variety of assessments to inform instruction and to check for proficiency.
2. Collaborated with other teachers.
3. Integrated the common core math standards into lessons.
4. Created and Implemented a standard based track & field unit aligned with local Physical Education curriculum.
5. Differentiated instruction so all students have the opportunity for success.
6. Developed relationships with students by interacting with them not only in a gymnasium setting but

inside the classroom as well.

Reason for leaving: Graduated from Rhode Island College.

Supervisor: Dr. Bennett J. Lombardo (401-456-9688)

Experience Type: Student Teaching, Full-time

It is **OK** to contact this employer

Rhode Island College

Jan 2013 - Mar 2013

Student Teacher

Providence, RI

During this 7 week experience I spent my time learning from Mr. Tom Flanders who is a Health and Physical Education teacher at Warwick Veterans Memorial High School. At the conclusion of this placement I successfully passed the Health portion of my student teaching experience. Below is a list of responsibilities that I achieved as a result of this experience.

- 1.Created and Implemented a standard based nutrition unit aligned with local Health curriculum.
- 2.Differentiated instruction so all students have the opportunity for success.
- 3.Created and Implemented a variety of assessments to check proficiency levels.
- 4.Reflective throughout entire experience and solicited feedback from school personal.
- 5.Used a variety of classroom management techniques to engage students in learning.
- 6.Provided a learning environment that encouraged positive interaction among students on topics being discussed.

Reason for leaving: Proceeded to next student teaching experience.

Supervisor: Dr. Susan Clark (401-456-8226)

Experience Type: Student Teaching, Full-time

It is **OK** to contact this employer

Rhode Island College

Dec 2012 - Jan 2013

Student Teacher

Providence, RI

During this experience I spent three-weeks learning from Mrs. Lisa McKay who is an Adapted Physical Education teacher within the East Greenwich School District. At the conclusion of this placement I successfully earned my Specialization in Adapted Physical Education. Below is a list of responsibilities that I achieved as a result of this experience.

- 1.Created and Implemented lessons that met individual goals and objectives based on students Individual Education Plans (IEP).
- 2.Completed a minimum of 45 hours working with school aged children birth to 21 years of age with varying disabilities.
- 3.Administered a variety of Adapted Physical Education assessments including the APEAS II, TGMD

and BOT-2.

4. Attended two IEP meetings and reviewed IEPs in order to design differentiated lessons to meet individual needs of students.

5. Incorporated the use of technology into daily lessons.

6. Incorporated the use of Brain Gym (Preparing the Brain for Learning) into every lesson.

Reason for leaving: Proceeded to next student teaching experience.

Supervisor: Dr. Kerri Tunnicliffe (401-456-9689)

Experience Type: Student Teaching, Full-time

It is OK to contact this employer

Volunteer / Professional Development

1. Assistant Baseball coach at Westerly High School Grades 9-12 Spring 2009

2. Created and implemented a soccer activity at the Motor Activities Training Day (for individuals with severe and profound disabilities) March 2012

3. Special Olympics Bowling Event: Working directly with individuals Ages Child-Adult Spring 2012

4. Created and implemented History, Math and Language Arts into Physical Education activities for school aged children at McCoy Stadium in Pawtucket, Rhode Island Spring 2012

5. Presented at RIAHPERD Conference in March 2013 on Apps for Adapted Physical Education

6. Assistant Baseball coach at South Kingstown High School Spring 2015

7. Event Security Training August 2018

Supervisor of Athletics

1. Supervised athletic events at South Kingstown High School for all fall, winter and spring sports 2014-present.

2. JV Baseball Coach at South Kingstown High School Spring 2015.

3. Attended Event Security Training August 2018

Technology Liaison

1. Fixed basic computer difficulties and filled out work orders for the Technology department 2014-2015.

Kristen Merritt

From: Gregory Zenion
Sent: Thursday, June 23, 2022 10:51 AM
To: Kristen Merritt; Gina Picard; Donna Sieczkiewicz
Cc: Michelle Cole; Mary Beth Florenz; Jessica MacLeod
Subject: SS teacher

Dear Gina,
CMS would like to move Stephen Tranghese forward in the hiring process for the 1.0 LOA SS teacher.
Thanks,
Greg

Chariho Regional School District Superintendent's Interview Report

Name:	<u>Stephen Traghese</u>	Date of Interview:	<u>06/23/2022</u>
Position:	<u>Grade 7/8 Social Studies Teacher (LOA)</u>	FTE:	<u>1.0</u>
Building:	<u>Middle School</u>	Starting Date:	<u>08/30/2022</u>

Individuals Present for Interview: Gina Picard

Years of Full-Time Public-School Teaching Experience in RI: 0

Years of Military Experience: 0

Years of Private School/Out-of-State Experience: 0

Currently Tenured in Another RI District: No

Decision:

Recommended



Not Recommended



Salary Step Placement

Step 2 (\$48,200)

Master's Degree in Area Directly Related to
Posted Position

Yes

Subject Matter Training Compensation

No

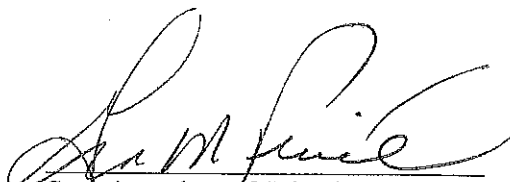
Have you been a member and contributed to the RI retirement system? Yes No

Employment Notes:

1. Must complete Reflective Practitioner course by May 1, 2024.
2. Offer of employment is contingent upon submission of all required application materials, including but not limited to a criminal background investigation with no disqualifying information, completion of Chariho, state and federal forms; RI Department of Health requirements, and statements of service (if applicable) by 08/26/2022.

Other Items Discussed:

1. New Teacher Orientation (Aug. 25)
2. Professional Development (Aug. 31)
3. Orientation Day (Aug. 30)
4. 1:1 Initiative
5. Salary and Health Benefits
6. 10-day Rule (if applicable)



Superintendent of Schools

Dear Chariho Team:

I am writing to inquire about a teaching position available at your school.

I am an enthusiastic, young professional who just attained a secondary and middle level education at Rhode Island College. While earning my Masters in International Relations I primarily studied theories on the origins of political violence. This included research on the relationship between indigenous peoples and government, along with theories of ethnic conflict in the global south. My studies gave me an appreciation for culture diversity, professional collaboration skills and a desire to be a lifelong learner. It is my goal to use my background be a teacher that fosters imagination, encourages a love of learning, promotes lessons that are relevant and engaging and upholds a safe and welcoming community-oriented class. During my education program I am focusing on gaining a repertoire of instructional strategies and classroom management techniques that will aid me in a future teaching career. I completed my student teaching at North Providence High School in spring of 2022. I currently am working as a long term sub at North Smithfield High School and have served in a variety of different public school environments.

I am eager to gain valuable experience in a classroom setting as a teacher. I hope to find a school community that I can best serve with my unique skill set and passion. My experiences in various public schools have taught me a range of instructional strategies and classroom management techniques. I look forward to speaking with you more soon. Thank you for your consideration.

Sincerely,
Stephen Tranghese

Profile

I am a newly certified educator certified in Middle Level and Secondary Ed Social Studies. Before working towards my certification I graduated with a Bachelors in Political Science, a minor in Wildlife Management, and a Masters in International Relations. During my bachelors, I worked as a legislative aid on environmental policy for the Rhode Island General Assembly and as a campaign manager for various activist groups/ candidates. During graduate school I conducted research projects abroad in Indonesia and Norway on Indigenous peoples response to government policies. Lastly, I built additional interpersonal, leadership and classroom management skills through various positions at public schools such as student teaching, two practicum experiences, a per diem substitute and as a long term substitute.

Education

Rhode Island College Providence, RI, 2022

Certificate Secondary Education, Social Studies and Middle Level Education

University of Rhode Island, Kingston, RI, 2019

M.A., International Relations

University of Rhode Island, Kingston, RI, 2017

B.A., Political Science

Minor, Wildlife Management

Work Experience

North Smithfield High School North Smithfield, RI

A public school serving grades 9-12 in North Smithfield Rhode Island

- Long Term Substitute
- Summer school credit recovery instructor

May 5, 2022- Present (40h/week)

North Providence High School Providence, RI

A public high school serving students across the North Providence Community

- Student Teacher
- Practicum teacher

October 2021-May 2022 (40h/week)

Alan Shawn Feinstein Middle School Coventry, RI

A public school serving grades 6-8 in Coventry Rhode Island

- Practicum Teacher

October 2021-December 2021 (24h/week)

Exeter West Greenwich Jr./Sr. High West Greenwich, RI

A public Jr. and Sr. High that serves students in Exeter and West Greenwich

- Per diem Substitute Teacher

March 2021-June 2021 (20h/week)

Best Buy Warwick, RI.

A consumer electronics retailer.

- Sales Associate

2018-Present (40h-24h/week)

Skills/ Certifications

Rhode Island Secondary Ed social studies, Grades 7-12

- certification #75488

Rhode Island Middle Grades social studies, Grades 5-8

- Certification #75488

Massachusetts Secondary Ed Social Studies, Grades 7-12

- Certification pending

Skilled in technology applications

- Well versed in classroom technologies such as G Suite, office 365, infinite campus, skyward and others

Kristen Merritt

From: Seanna Dubuque
Sent: Friday, June 24, 2022 11:41 AM
To: Kristen Merritt
Cc: Andrea Spas; Jason Sullivan
Subject: HS supervisor

Hi Kristen,

Andrea and I completed the interviews for the supervisor position for the high school.

We would like to offer the position to Heidi Green. Please let me know if you need any further information. We are in agreement that Heidi will be a good fit in this role and understands the buildings needs.

Thank you,
Seanna

Sent from my iPhone

INTEROFFICE MEMORANDUM

TO: GINA PICARD, SUPERINTENDENT

FROM: MICHAEL COMELLA, ASSISTANT SUPERINTENDENT *MC*

SUBJECT: POSTING RECOMMENDATIONS

DATE: JUNE 21, 2022

CC: KRISTEN MERRITT

The following position is recommended for an extension for the 2022-2023 School year per posting:

Last Name	First Name	Position	Stipend	Expires
Allen	Kim	Master Teacher	\$1,000	June 2024
Hall	Dana	Master Teacher	\$1,000	June 2024
Kelly	Michael	Master Teacher	\$1,000	June 2024
Lyons	Tammy	Master Teacher	\$1,000	June 2024
Moffitt	Catherine	Master Teacher	\$1,000	June 2024
Morris	Michelle	Master Teacher	\$1,000	June 2024
Peabody	Rebecca	Master Teacher	\$1,000	June 2024
Scanapieco	Susie	Master Teacher	\$1,000	June 2024
Smith	Ashley	Master Teacher	\$1,000	June 2024
Whelan	Michelle	Master Teacher	\$1,000	June 2024
Wilbur	Stacy	Master Teacher	\$1,000	June 2024



Chariho Regional School District
Office of the Human Resources Administrator

455A Switch Road
 Wood River Junction, Rhode Island 02894



LINDA D. LYALL
 School Committee Chairperson

GINA M. PICARD
 Superintendent of Schools

OFFICE OF THE SUPERINTENDENT
 JUN 30 2022

KRISTEN MERRITT
 Human Resources Administrator

All Kids...All of the Time

TO: Gina Picard
 FROM: Kristen Merritt
 DATE: June 30, 2022
 SUBJECT: Staff Update

Name	Position	Reason
Sarah DeVito Thompson	District Library Media Specialist – currently assigned to Middle School	Resignation effective 7/11/2022
Samuel Pascale	Dean of Students – currently assigned to Middle School	Appointment effective 7/1/2022
Kristian Calise	Assistant Athletic Director – HS/MS	Appointment effective 7/1/2022-6/30/2025
Lea Ann McQuaide	Grade 3 Teacher – Charlestown	Appointment effective 8/30/2022
William Haberek	Boys Cross Country, Head Coach – High School	Appointment effective 7/1/2022-6/30/2023
William Haberek	Indoor Boys/Girls Track, Co-Assistant Coach – High School	Appointment effective 7/1/2022-6/30/2023
William Haberek	Boys Track, Head Coach – High School	Appointment effective 7/1/2022-6/30/2023
Rebecca Peabody	Art Club Advisor – High School	Appointment effective 7/1/2022-6/30/2023
Rebecca Burns	Drama Co-Advisor – High School	Appointment effective 7/1/2022-6/30/2023
Claire Leatham	Drama Co-Advisor – High School	Appointment effective 7/1/2022-6/30/2023
Sarah Frost	Drama Assistant Advisor – High School	Appointment effective 7/1/2022-6/30/2023
Jennifer Lynn-Rooney	Interact Club Co-Advisor – High School	Appointment effective 7/1/2022-6/30/2023
Dana Hall	Interact Club Co-Advisor – High School	Appointment effective 7/1/2022-6/30/2023
Kathryn Sagamang	National Honor Society Co-Advisor – High School	Appointment effective 7/1/2022-6/30/2023

Johannah LaFountain	National Honor Society Co-Advisor – High School	Appointment effective 7/1/2022-6/30/2023
Michelle Whelan	Newspaper Advisor – High School	Appointment effective 7/1/2022-6/30/2023
Lindsay Parks	Science Club Advisor – High School	Appointment effective 7/1/2022-6/30/2023
Keith Moreau	ESD/Detention Supervisor (M,T) – High School	Appointment effective 7/1/2022-6/30/2023
Robert Wild	Fitness Center Supervisor (M-F) – High School	Appointment effective 7/1/2022-6/30/2023
Stacy Wilbur	Promotional Videographer – High School	Appointment effective 7/1/2022-6/30/2023
James Provuncher	Bus Duty PM Only – High/Middle School	Appointment effective 7/1/2022-6/30/2023
Michael Day	Bus Duty AM & PM – High/Middle School	Appointment effective 7/1/2022-6/30/2023

June 27, 2022

To Whom it May Concern,

Please accept this letter as notice of my resignation from my position as Library Media Specialist in the Charlton school district effective 7/1/22. I thank you for the opportunity to work at Charlton and value the time I have spent here. I urge administration to continue to consult the expertise of the next library media specialist on issues regarding student choice for independent reading at Charlton.

Do not hesitate to contact me if there is anything I can do to aid in this transition period.

Sincerely,



Sarah DeVito Thompson

Kristen Merritt

From: Gregory Zenion
Sent: Friday, June 24, 2022 8:06 AM
To: Gina Picard; Kristen Merritt; Donna Sieczkiewicz
Cc: Mary Beth Florenz
Subject: 1.0 Dean Position

Dear Gina,
CMS would like to move Samuel Pascale forward in the hiring process for the position of 1.0 Dean.
Please let me know if you have any questions.
Thanks,
Greg

Kristen Merritt

From: Andrea Spas
Sent: Friday, June 24, 2022 11:30 AM
To: Kristen Merritt
Cc: Gina Picard; Michael Shiels; Jean Bradanini; Gerald Auth
Subject: Assistant Athletic Director Candidate

Our interview team met today and we would like to move Kristian Calise forward for the position of Assistant Athletic Director. I believe Gina would like to set up an interview with him.

Thank you,
Andrea

Andrea J. Spas
Principal
Chariho Regional High School
(401) 364-7778
Andrea.Spas@Chariho.k12.ri.us

Set Goals. Work Hard. Have Fun.

Kristen Merritt

From: Jennifer Poore
Sent: Saturday, June 25, 2022 5:49 PM
To: Gina Picard; Kristen Merritt
Subject: Gr. 3 Recommendation

Dear Gina and Kristen

Recently, six members of our SIT team conducted interviews for the Gr. 3 Teaching Position at Charlestown. We recommend Lea Ann McQuaide for this position. Reference checks have been completed.

Thanks
Jen

*Jennifer J. Poore
Principal
Charlestown School
RIDE 5 Star School
2020 National Blue Ribbon School*

*363 Carolina Back Road
Charlestown RI 02813
(401) 364-7716
Jennifer.poore@chariho.k12.ri.us*

*Filling sails with knowledge and character
for a successful life voyage.*

Chariho Regional School District Superintendent's Interview Report

Name:	<u>Lea Ann McQuaide</u>	Date of Interview:	<u>6/29/2022</u>
Position:	<u>Gr. 3 Teacher</u>	FTE:	<u>1.0</u>
Building:	<u>Charlestown</u>	Starting Date:	<u>8/30/2022</u>

Individuals Present for Interview: Gina Picard

Years of Full-Time Public-School Teaching Experience in RI: 1.5

Years of Military Experience: _____

Years of Private School/Out-of-State Experience: 7

Currently Tenured in Another RI District: No

Decision:
Recommended ☒ Not Recommended ☐

Salary Step Placement Step 9 (\$73,243)

Master's Degree in Area Directly Related to
Posted Position Yes (\$2,106)

Subject Matter Training Compensation No

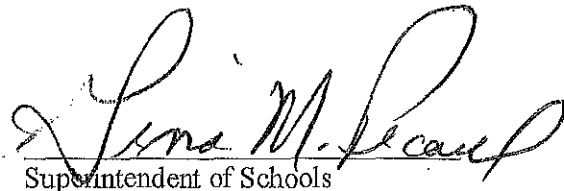
Have you been a member and contributed to the RI retirement system? Yes No

Employment Notes:

1. Must complete Reflective Practitioner course by May 1, 2024.
2. Offer of employment is contingent upon submission of all required application materials, including but not limited to a criminal background investigation with no disqualifying information, completion of Chariho, state and federal forms; RI Department of Health requirements, and statements of service (if applicable) by 08/26/2022.

Other Items Discussed:

1. New Teacher Orientation (Aug. 25)
2. Professional Development (Aug. 31)
3. Orientation Day (Aug. 30)
4. 1:1 Initiative
5. Salary and Health Benefits
6. 10-day Rule (if applicable)



Superintendent of Schools

Ms. Poore,

As an elementary educator devoted to high-quality, personalized, and compassionate education for all students, and as a proud Chariho alum and Charlestown community member, I am writing to express my interest in your opening for a 3rd grade teacher at Charlestown Elementary School. My experience in data-driven education, deep understanding of grade level expectations for elementary students, and ability to create an engaging learning environment based on strong classroom culture and academic discourse make me an excellent candidate for the position.

One of the most powerful tools we have as educators is the ability to listen to students talk – to us, to each other, to themselves – and glean from these conversations how students are progressing towards a learning target. Third graders are making enormous connections in their learning. As readers, they are transitioning from learning to read to reading to learn and engaging in conferring with them is crucial to gauging their progress on this journey. As mathematicians, third graders are combining the building blocks of Pre-K through second grade to the introduction of multiplication and division. While a timed fact test might give a snapshot of how many facts a child has memorized, what we really need to tune in and listen for is evidence that students are not solely relying on memorization but are weaving these new understandings into the number sense foundation they gained in an earlier grade. Engaging in conferring and regular discourse in the classroom is critical to assessing the whole child.

My ability to engage students in productive and meaningful discourse in my classroom is deeply rooted in the climate and culture cultivated in the beginning of the school year. For the first six weeks of school, my students engage in team building activities, morning meeting circles aimed at building trust, empathy, and confidence in speaking with classmates, and introductory discourse conversations opening the idea that problems and tasks can be approached in multiple ways and that there is value and learning opportunity in each. My work collaborating with experts in responsive classroom strategies, extensive training in inquiry-based instruction, and training in cognitively guided instruction are tools I pull from every day to engage students in these practices. This time is also critical in engaging families and asking them to partner with me to learn about their child as both a student and a person.

I approach teaching and learning with an asset mindset and a focus on data-driven decision making. Collecting and analyzing data on prior knowledge and prerequisite skills, engaging in ongoing and routine formative assessment, and determining flexible strategies for differentiation are cornerstones of my teaching practice. One example of this in my classroom experience is the collection and utilization of student progress towards a learning target each day. When lesson planning for the week, I developed a record keeping form with a row for each day of the week with that day's learning objectives, and a column for students meeting or exceeding the learning target, approaching the learning target, or struggling to meet the learning target. During each lesson, I would identify a task, problem, or conferring conversation to use to place each student in a column for that day's lesson. I would then engage in responsive differentiation the next day to support learning progression across the week. At the end of a week, I was able to gauge student progress not only towards the week's lessons but also towards the overarching goals of the unit and grade level expectations.

This past year, I have collaborated with the Salt Pond Coalition of Charlestown to develop and write curriculum and programming for experiential learning field trips for 3rd through 7th graders. Our beautiful community and its biodiversity have so much to offer students in the way of real-world outdoor experiences that enrich and connect directly to educational standards. My work with the Coalition would complement my classroom teaching, supporting Charlestown's outdoor learning theme.

Charlestown Elementary School is looking to promote collaborative, high-quality, and positive instructional environments for all students. Charlestown's status as a National Blue Ribbon School and RI Department of Education 5 Star School, its dedicated and exceptional professionals, and commitment to students and

families make it a community that I would be honored to have the opportunity to join. My experience in strong instructional practices with compassionate and individualized student support will ensure my ability to lead an effective third grade classroom. I look forward to discussing my experiences and credentials with you further. Should you have any additional questions, please do not hesitate to contact me.

Lea Ann McQuaide

Lea Ann McQuaide

Charlestown, Rhode Island 02813

Education

DePaul University

Chicago, Illinois

Master of Education

Major: Elementary/Special Education

GPA: 3.940

Credit Hours: 52

Attended July 2010 to June 2012

Degree conferred June 2012

Transcript

(included)

University of Rhode Island

Kingston, Rhode Island

Bachelor of Science

Major: Human Development and Family Studies

GPA: 3.240

Credit Hours: 125

Attended September 2006 to May 2010

Degree conferred May 2010

Chariho Regional High School

Wood River Junction, Rhode Island

Attended September 2002 to June 2006

Degree conferred June 2006

Experience

New London Public Schools

Feb 2020 - Present

Instructional Coach

New London CT

- Provide standards-based and data-driven instructional support to K-5 educators in the areas of science and math by way of resource aggregation, instructional feedback, lesson plan modeling, student performance data analysis, and testing and identifying students for academic interventions.
- Collaborate with district wide coaching team to plan for and facilitate standards-based assessments, design and deliver professional development on math and science programming, and establish instructional pacing.
- Establish K-5 intervention schedule, assist in determining appropriate interventions for students, and supervise Intervention Specialists; push into classrooms to provide testing and intervention programming when appropriate.
- School Testing Coordinator for iReady Diagnostic Assessments, Smarter Balanced Assessments, and Next Generation Science Standards Assessments coordinating accommodations and designated supports, scheduling, adherence to testing protocols, and student preparations and readiness for assessments.
- Participate in planning for and acquisition of instructional materials for educators and organize distribution of materials.
- Work collaboratively with coaching partner to plan and facilitate grade level meetings with a focus on

academics and intervention.

- Lead collaboration with the Connecticut Science Center to write district-wide K-5 science curriculum.
- Frequently utilize proficiency in Common Core State Standards for Mathematics and Next Generation Science Standards to drive professional decision making and support of educators; assist in translation of standards into meaningful and practical application and in determining evidence of standards mastery.

Supervisor: Jennifer Hills-Papetti (860-508-2198)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

New London Public Schools

Dec 2014 - Feb 2020

Math and Science Teacher - Grade 4

New London Public Schools

- Established and cultivated a classroom environment in which students felt safe to explore and inquire about math and science through effective questioning and discussion utilizing research-based science inquiry strategies and the Common Core State Standards math practices.
- Implemented and effectively lead daily guided math rotations to strengthen differentiation and provide for the diverse needs of all learners. In the 2018-2019 school year 59% of students moved RIT bands on the NWEA MAP Math assessment.
- Closely collaborated with grade level special education teacher to identify high areas of need and seamlessly integrate remedial support with grade level instruction.
- Utilized classroom technology to engage students in daily lessons, manage guided rotations, collect formative assessment data, and operate a platform for students to share ideas/ask questions.
- Assisted in the planning and organization of STEM night in January 2019 including organizing and scheduling events for the evening, set up and break down of the event, and creating a flyer/map for visitors.

Reason for leaving: Moved into a new position within the school.

Supervisor: Michele Han (4013237851)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Salt Ponds Coalition

Jun 2021 - Present

Curriculum Consultant

Charlestown, RI

- Collaborate with organization's Education Committee and Executive Director to design grade level curriculum for students/youth visitors to Rhode Island's salt ponds.
- Consult NGSS Standards to determine appropriate performance expectations to connect to grade level programming.
- Conduct research and aggregate resources to complement, enhance, and bring applicability to grade level programming.

Supervisor: Alicia Schaffner (401-322-3068)

Experience Type: Other, Part-time

It is **OK** to contact this employer

Reaching Youth Through Support and Education

2013
Oct 2013 - Apr 2014

Secondary Math/Special Education Teacher
Chariho, RI

- A full-time teacher instructing in Common Core mathematics lessons for students in grades 7-12 in an alternative clinical learning program.
- Acted as case manager for students in grades 9-11, including management and implementation of IEP's; attended IEP meetings and worked as an active member of the IEP team ensuring that modifications and accommodations were in place to support achievement of IEP goals.
- Implemented skills in differentiating instruction and tiered activities to instill the belief and understanding that all students are capable of learning

Supervisor: Carolyn Garlick (401-)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

McPherson Elementary School

Apr 2012 - Jun 2012

Student Teacher

Chicago, IL

Assumed the role of teacher in a six through eighth grade special education classroom

Planned and taught lessons in math, language arts, science, and social studies to students with various disabilities

Became familiar with the IEP goals of each of my students to ensure best practice in my teaching and planning

Continued the implementation of an in place behavior modification system keeping daily tallies

Assisted in the implementation of a new behavior modification approach for an individual student

Modified mathematics problems to fit the needs of a student with a physical disability

Developed skills in modifying across subjects to meet the diverse needs of students across an age group

Worked closely with cooperating teacher to monitor and assess the behaviors of all students to best inform practice

Reason for leaving: Completed Placement.

Supervisor: Amy Taylor (248-770-3863)

Experience Type: Student Teaching, Full-time

It is **OK** to contact this employer

North Park Elementary School

Feb 2012 - Mar 2012

Student Teacher

Chicago, IL

Assumed the role of teacher in a fifth grade classroom of twenty students

Planned and taught a mathematics unit helping students to explore fractions, ratios, and negative numbers

Developed and facilitated a five week unit on the Revolutionary War culminating in a cross curricular simulation experience

Incorporated differentiation into daily instruction, including the use of technology

Modified lesson plans and individualized instruction to meet the needs of struggling/advanced students

Experienced Lucy Calkins' writing workshop by developing and leading students through a unit on literary essays

Created and facilitated a cross curricular writing project in which students wrote five paragraph

persuasive essays

Practiced effective time and classroom management skills to facilitate classroom learning

Increased skills in assessment of student work including essays, mathematics, and project based assignments

Conducted formative and summative assessments across mathematics and social studies units to assess student readiness and proficiency

Reason for leaving: Completed Placement

Supervisor: Christi Rand (773-327-3144)

Experience Type: Student Teaching, Full-time

It is **OK** to contact this employer

School Testing Coordinator

Training, scheduling, organizing, and proctoring state testing assessments.

Inputting accommodations and designated supports into state assessment system.

NWEA MAP, iReady, SBA, NGSS

Kristen Merritt

To: Andrea Spas
Subject: RE: Extra Curricular Posting Results

From: Andrea Spas
Sent: Wednesday, June 29, 2022 9:57 AM
To: Kristen Merritt
Cc: Jean Bradanini
Subject: Re: Extra Curricular Posting Results

Yes to all requests.

Thanks Kristen!
Andrea

Sent from my iPhone

On Jun 29, 2022, at 9:27 AM, Kristen Merritt <Kristen.Merritt@chariho.k12.ri.us> wrote:

Good Morning,

Here are the results of the extra-curricular posting. Please let me know if ok to appoint the people listed.

Rebecca Peabody – Art Club Advisor
Rebecca Burns & Claire Leatham – Drama Co-Advisors
Jennifer Lynn-Rooney & Dana Hall – Interact Club Co-Advisors
Kathryn Sagamang & Johannah LaFountain – National Honor Society Co-Advisors
Michelle Whelan – Newspaper Advisor
Lindsay Parks – Science Club Advisor
Keith Moreau – ESD/Detention Supervisor (Monday & Tuesday)
Robert Wild – Fitness Center Supervisor (Monday-Friday)
Stacey Wilbur – Promotional Videographer
Jim Provuncher – Bus Duty PM
Mike Day – Bus Duty AM & PM

Sarah Frost posted for the Drama Assistant position. Ok to re-appoint her to this position?

Kristen Merritt

Human Resources Administrator
Chariho Regional School District
455A Switch Road
Wood River Junction, RI 02894
(401)364-3260, Ext. 2029